

President's Cabinet

McKinley Williams

Notes

February 28, 2007

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February 28, 2007
8:30 a.m., President's Conference Room**

Present: Terence Elliott, Raja Hudson, Mercy Pono, Carol Maga, McKinley Williams

Item	Outcome
1. Program Review Final Recommendations	Biotech & Business - Carol Computer Science & Speech - Mercy Emergency Med Tech - Mack Engineering & Comm/Advancement - Mariles Transfer Center - Raja Articulation -Terence There was some discussion about the program review process. Terence mentioned he would like to have a form to work with when reading the program reviews for final recommendations. It was agreed that a form would be helpful as people are elected and change on the Cabinet from year to year. Mariles suggested reinstating program review training sessions. It was agreed that Carol would talk to Donna and Tim about reinstating the training sessions. There was also some discussion about the lack of validation reports with the self-studies. It was decided President's Cabinet would still proceed on final recommendations regardless of validation reports; however, memos will be sent to the validation committees to remind them to complete the process. All of the above programs were discussed and recommendations and commendations were listed. Melody will prepare memos from the President's Cabinet.
2. Reports - Classified, Faculty, Students, Managers	Everyone
3. Accreditation Standard IV.A.	Mack distributed the latest edition with Mercy's and Carol's changes. Mariles pointed out the repetition of the same paragraph in 4.A.3 under Descriptive Summary and Self-Evaluation. Mack will remove one of the paragraphs. He will incorporate the all the changes and sent it out again.
4. Other	Mercy asked if management would encourage and support classified attendance at the Chancellor's meeting on Friday, March 9 from 8:30 to 10:00 a.m. at CCSIG in Pleasant Hill. Mack said he would send a notice to the managers and make sure they strongly encourage classified to attend the Chancellor's meeting.

Meeting adjourned at 11:10 a.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President